



**Committee:** OVERVIEW AND SCRUTINY COMMITTEE

**Date:** WEDNESDAY, 24 FEBRUARY 2016

**Venue:** MORECAMBE TOWN HALL

**Time:** 6.00 P.M.

Councillors are reminded that as Members of overview and scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

## A G E N D A

**1. Apologies for Absence**

**2. Minutes**

Minutes of the Meeting held on 27<sup>th</sup> January, 2016 (previously circulated).

**3. Items of Urgent Business authorised by the Chairman**

**4. Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

**5. Defying Dementia - From the Lab to the Clinic**

Dr Penny Foulds from Lancaster University has been invited to the meeting to give the Committee an update on the ground breaking research into Alzheimer's Disease.

**6. Dementia Friends Session**

Anne Oliver from Age UK will undertake a Dementia Friends session with the Committee.

The Chairman will adjourn the meeting whilst this takes place.

## **7. Discussions with Councillor Karen Leytham**

Cabinet Member with responsibility for:

- Housing
- Environmental Health

Councillor Leytham has been invited to the meeting for this item.

## **8. Consideration of any requests for Councillor Call for Action (in accordance with the process)**

## **9. Consideration of any Petitions (in accordance with the process)**

## **10. Locality Working**

## **11. Work Programme Report (Pages 1 - 5)**

Report of Chief Officer (Governance).

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Nigel Goodrich (Chairman), June Ashworth (Vice-Chairman), Lucy Atkinson, Alan Biddulph, Brett Cooper, Rob Devey, Caroline Jackson, David Whitaker and Phillippa Williamson

### **(ii) Substitute Membership**

Councillors Tracy Brown, Andrew Gardiner, Geoff Knight, Roger Mace, Terrie Metcalfe, Abi Mills and Nicholas Wilkinson

### **(iii) Queries regarding this Agenda**

Please contact Jenny Kay, Democratic Services - telephone (01524) 582065 or email [jkay@lancaster.gov.uk](mailto:jkay@lancaster.gov.uk).

### **(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democraticsupport@lancaster.gov.uk](mailto:democraticsupport@lancaster.gov.uk).

MARK CULLINAN,  
CHIEF EXECUTIVE,  
TOWN HALL,  
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Published on Friday, 12<sup>th</sup> February 2016.

**OVERVIEW AND SCRUTINY COMMITTEE****Work Programme Report****24<sup>th</sup> February 2016****Report of the Chief Officer (Governance)****PURPOSE OF REPORT**

To provide Members with an update of the Committee's Work Programme.

**This report is public.**

**RECOMMENDATIONS**

- (1) That Members note the Work Programme, as detailed in Appendix A to the report and the updates set out below.
- (2) That Members consider whether they would like to include any further items in the Work Programme.

**1. Introduction**

Members are requested to consider the Work Programme attached at Appendix A and the updates set out in 2 below.

**2. Updates**Special Meeting of the Committee to consider the Recent Floods

Members will recall that at the December meeting of the Committee it was agreed to hold a Special Meeting to consider the flooding that took place in December. At present, the Council is still in the recovery phase of the incident and the Multi-agency debrief has not yet taken place. Therefore to hold a Special Meeting in March would not be appropriate as the information and reports would not yet be complete.

It is suggested this Special Meeting is scheduled for June when the Council and other agencies will be in a better position to report back.

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no further comments.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments.

**BACKGROUND PAPERS**

None.

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**OVERVIEW AND SCRUTINY WORK PROGRAMME 2015/16**

<b><u>Matter for Consideration</u></b>	<b><u>Officer Responsible /External</u></b>	<b><u>Expected Date of Meeting</u></b>
Dementia Friends Session.	Chief Officer (Governance).	24 <sup>th</sup> February 2016.
Report on Policies and Procedures in place for dealing with Major Flooding Incidents.	Chief Officer (Heath & Housing). Chief Officer (Environment). Chief Officer (Regeneration & Planning). Relevant Cabinet Members and Agencies.	March 2016.
Update on the Draft Renewable Energy Strategy.	Chief Officer (Environment).	Feb/April 2016.
Peer Review.	Chief Executive. Chief Officer (Governance).	6 <sup>th</sup> April 2016.
Experiences of change from the Cabinet to Committee Governance system.	Chief Officer (Governance).	Site visit to Fylde Borough Council April 2016.
Annual consideration of Older People's Issues (inviting Age UK and other relevant agencies).	External organisations.  Cabinet Member with Responsibility and Champion for Older People to be invited to the meeting.	Summer 2016.
Promoting the Local Economy.	Chief Officer (Regeneration and Planning).	TBA.
Licensing Scheme for Private Sector Rented Properties.	Chief Officer (Health and Housing).	TBA.
Update report on Health Scrutiny.	Clinical Commissioning Group.  Invite the City Council's representative on the County Council's Health Scrutiny Committee.	TBA when appropriate.

**Briefing Notes**

<b><u>Matter for Consideration</u></b>	<b><u>Date Requested</u></b>	<b><u>Officer Responsible</u></b>	<b><u>Date Circulated</u></b>
Health and Housing Functions and Policies.	9 <sup>th</sup> December 2015	Chief Officer (Health and Housing).	
Fly Tipping – Increase since the introduction of charges at Recycling Centres.	9 <sup>th</sup> December 2015	Chief Officer (Environment).	
Implications of 2015/16 Housing and Planning Bill on Enforcement for Private Sector Landlords.	27 <sup>th</sup> January 2016	Chief Officer (Health and Housing).	
Derelict and Unightly Buildings.	27 <sup>th</sup> January 2016	Chief Officer (Regeneration & Planning).	

**Cabinet Members Attending**

<b><u>Cabinet Member with Responsibility</u></b>	<b><u>Link Member</u></b>	<b><u>Expected Date of Overview and Scrutiny Meeting</u></b>
Councillor Margaret Pattison, Cabinet Member with Responsibility for Markets, Voluntary Sector, Older People and ICT.	Councillor Nigel Goodrich.	14 <sup>th</sup> October 2015.
Councillor David Smith, Cabinet Member with Responsibility for Community Safety, Clean and Green.	Councillor Brett Cooper.	18 <sup>th</sup> November 2015.
Councillor Eileen Blamire, Leader of the Council with Responsibility for Relationships with other Councils, Communications, Performance Management, Democratic Services, Legal and HR.	Councillor Nigel Goodrich.	9 <sup>th</sup> December 2015.
Councillor Karen Leytham Cabinet Member with Responsibility for Housing and Environmental Health.	Councillor Caroline Jackson.	24 <sup>th</sup> February 2016.

**Note:** Cabinet Members will be requested to provide a summary on their areas of responsibility, information on services and upcoming and ongoing issues that the Committee should be aware of.

Task Groups

<u>Task Group Topic</u>	<u>Date</u>	<u>Progress</u>
Night Time Economy (Informal).	December 2015.	First meeting held on 4 <sup>th</sup> February 2016.
Resilience Commission Task Group	January 2016.	To be scoped after the Special Meeting to consider flooding in the district.